

Pontchartrain Conservancy



Volunteer Steward Position Description

Supervisor Name and Title: CITE Steward and Advisory Team

Organization Vision and Mission: An environmentally sustainable, prosperous, and resilient region. Our mission is to drive environmental sustainability and stewardship through scientific research, education, and advocacy.

Position Summary: Volunteer Stewards will collect and enter water quality data for [CITE - Communities Investigating Their Environment](#) per a Quality Assurance Project Plan (QAPP).

Typical Tasks:

- Attend trainings for water quality testing, data entry, and more
- Follow procedures outlined in the QAPP
- Collect water samples and conduct water quality tests
- Enter water quality data into the CITE database
- Assure water quality testing kits are maintained

Minimum Requirements

- Local knowledge and connection to the parish.
- Experience directly related to the duties and responsibilities specified
- Interest and/or experience with environmental science with a focus on water quality issues

Required Knowledge, Skills, and Abilities:

- Experience following detailed directions and procedures
- Ability to use a variety of science tools
- Exceptional oral and written communication skills
- Ability to stay organized, multitask and be efficient
- Ability to work unsupervised on a project and meet deadlines
- Skill in the use of personal computers and related software applications

Working Conditions and Physical Effort

- Workdays may consist of a combination of fieldwork, remote, and in-person meetings.
- Fieldwork can include walking, bending/sitting, carrying up to 50lbs, hot weather, wildlife
- Schedule: 1 Year

Conditions of Participation

This is a volunteer position that will be both in-person and remote work with a typical 8-12 hours/month schedule. Initial months may require more hours.

To be considered, please email a cover letter and resume to kimberly@scienceforourcoast.org.